



HEALTH & SAFETY MANUAL





HEALTH AND SAFETY MANUAL

Company Name: Owen Lifting Services Ltd

1. STATEMENT OF INTENT

Owen Lifting Services Ltd is committed to ensuring the health, safety, and welfare of all employees, contractors, clients, and members of the public who may be affected by our operations. We recognise our duties under the Health and Safety at Work etc. Act 1974 and all relevant regulations including the Construction (Design and Management) Regulations 2015 (CDM 2015).

We aim to:

- Provide safe systems of work
- Prevent accidents and work-related ill health
- Ensure safe handling and use of equipment
- Provide adequate training and supervision
- Consult with employees on health and safety matters
- Continually improve our health and safety performance

Name: Daniel Doherty

Position: Director

Date: 07/01/2026

2. COMPANY RESPONSIBILITIES

2.1 Directors

Directors have overall responsibility for health and safety and will:

- Ensure adequate resources are provided
- Set health and safety objectives
- Monitor performance
- Ensure legal compliance

2.2 Managers/Supervisors

Managers and supervisors will:



- Implement company policies
- Carry out risk assessments
- Ensure safe systems of work are followed
- Provide supervision and instruction
- Investigate incidents

2.3 Employees

Employees must:

- Take reasonable care of themselves and others
- Follow company procedures
- Use equipment correctly
- Report hazards and incidents

3. HEALTH AND SAFETY ARRANGEMENTS

3.1 Risk Assessments

- All work activities will be risk assessed
- Method Statements (RAMS) will be produced
- Dynamic risk assessments will be carried out on site

3.2 Training and Competence

- All employees will receive appropriate training
- CPC/NPORS certification for lifting operations
- Ongoing refresher training

3.3 Communication and Consultation

- Toolbox talks
- Safety briefings
- Employee feedback encouraged

3.4 Accident Reporting

- All accidents recorded
- RIDDOR reporting where applicable
- Investigations conducted

3.5 Personal Protective Equipment (PPE)

- Mandatory PPE: helmet, hi-vis, boots, gloves
- Additional PPE as required by task



3.6 Equipment and Maintenance

- All lifting equipment inspected and certified (LOLER)
- Regular maintenance schedules
- Defective equipment removed from service

3.7 Emergency Procedures

- Fire evacuation procedures
- First aid arrangements
- Emergency contacts available on site

4. CDM 2015 – CONTRACTOR DUTIES

Owen Lifting Services Ltd acknowledges its duties under CDM 2015 when acting as a Contractor.

4.1 General Duties

We will:

- Plan, manage and monitor our work
- Ensure work is carried out without risks to health and safety
- Comply with directions from the Principal Contractor
- Co-operate with other duty holders

4.2 Pre-Construction Phase

- Provide relevant information for the Construction Phase Plan
- Identify foreseeable risks
- Ensure workforce competence

4.3 Construction Phase

- Follow the Construction Phase Plan
- Prepare and implement RAMS
- Ensure workers have site inductions
- Maintain welfare standards

4.4 Cooperation and Coordination

- Attend site meetings
- Coordinate lifting operations with others
- Share safety information



4.5 Worker Engagement

- Provide clear instructions
 - Encourage reporting of hazards
 - Consult on safety matters
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5. LIFTING OPERATIONS PROCEDURES

5.1 Planning Lifts

- All lifting operations planned by a competent person
- Lift plans produced where required

5.2 Roles and Responsibilities

- Appointed Person
- Crane Supervisor
- Slinger/Signaller

5.3 Execution of Lifts

- Exclusion zones established
- Communication systems used
- Weather conditions monitored

5.4 Equipment

- Certified lifting gear only
 - Pre-use checks conducted
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6. SAFE SYSTEMS OF WORK

- Method statements prepared
 - Permits to work where required
 - Control measures implemented
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7. MONITORING AND REVIEW

- Regular inspections
- Audits



- Policy reviewed annually

8. DOCUMENT CONTROL

- Version control maintained
- Updates communicated to staff

9. SIGNATURES

This document is approved and implemented by Owen Lifting Services Ltd.

Approved by:

Management, Owen Lifting Services Ltd

Statement of Intent

Sign-Off

Director Name: Daniel Doherty

Signature:

Date: 07/01/2026